

RULES AND REGULATIONS FOR CHOPTANK MARINA AND BOAT RAMP FACILITIES

CAROLINE COUNTY, MARYLAND

The County Commissioners of Caroline County (hereinafter the “County”) hereby designates the Department of Recreation and Parks of Caroline County (hereinafter “CCRP”) to be the Manager of Choptank Marina and Boat Ramp (the “Marina”) and all other Boat Ramp facilities owned by the County. The following Rules and Regulations govern usage of the Marina.

1. The charge for each slip shall be at annual rates to be determined by the County. The full annual rate shall be charged for the lease period from April 1 through March 31 of each year. The County may adopt a prorated slip fee schedule for those slips leased on an annual basis after July 31.
2. If the Lessee acquires a different vessel during the annual Lease period, the Lessee must notify CCRP via phone or in writing within ten (10) days and execute a new Dockage Contract with the County.
3. If the Lessee should sell Lessee’s boat during the term of the Contract, Lessee shall be permitted to retain the slip until the end of the rental period. The County reserves the right to sublet the slip for temporary use as required.
4. All Lease permits for slips shall be issued by CCRP; said permit shall be for a period from April 1 to March 31 of each year, and may be renewed from year to year, provided the Lessee submits an agreement form and an insurance certificate prior to the March 20 deadline. Slip assignments are made by CCRP. No trading of slips is permitted.
5. All dockage applicants must, at the time the Dockage Contract is filed with County, be the owner of the vessel and provide the following information: vessel name, Maryland registration number, insurer’s name, policy number, vessel owner’s name, daytime and evening phone numbers and address.
6. The Lessee must maintain a minimum level of \$100,000.00 combined liability and property damage insurance for each vessel to be berthed in the leased slip. A certificate of insurance must be presented to CCRP at the time the slip is leased.
7. No individual, firm or corporation shall have an annual Dockage Contract for more than two (2) slips unless written permission therefore is obtained from the County. Lessees who wish to secure a second slip can request a slip by contacting CCRP and placing their name on the Choptank Marina Slip Patron Waiting List.
8. In the event of the Lessee’s death during the term of a dockage contract, the County will cooperate with the legal representative of the Estate and will consider entering into a dockage contract with new owners who are immediate family members (spouse, child, sibling, or parent). If the new owner is an immediate family member who

already leases a slip and the transferred slip constitutes a second slip, this provision does not apply. A second slip can be requested by following the procedure set forth in Section 7.

9. If the Lessee owns more than one vessel, either vessel can be stored in the Lessee's assigned slip provided that complete information on both vessels is submitted at the time the dockage contract is executed, and that both vessels are owned by the Lessee. Proof of ownership papers is required for both vessels.
10. Lessees shall notify CCRP of the vessel's departure for absences of more than 10 days. **THE COUNTY RESERVES THE RIGHT TO LEASE A RENTED SLIP IN THE EVENT OF A PROLONGED ABSENCE OF THE LESSEE'S VESSEL.**

A prolonged absence is defined as more than 10 days. In this event, the Lessee must notify CCRP at least 72 hours prior to the re-berthing so that CCRP can ensure the slip is free and clear.

Failure to contact CCRP after a prolonged absence may result in the slip being occupied by a temporary rental.

11. Subleased slips are for temporary use on a daily, weekly or monthly basis. Temporary lessees are subject to all of the Rules and Regulations set forth herein.
12. In the event that Lessee does not remove Lessee's vessel from the slip at the expiration of the term of the dockage contract, County may, at its option, remove the vessel from the slip and charge Lessee with all costs incurred for removal and storage. Further, Lessee shall be assessed the temporary slip rental rate until such time that the vessel is removed.
13. **NON-SLIP AREAS:** Dockage contracts shall also be issued for non-slip areas for use by small boats. Non-slip areas are not serviced by electric or water utilities and offer any three points on deck to secure the vessel. Non-slip areas can be leased on an annual or temporary basis for a fee. These areas are not considered a second slip to existing lease agreements.

UTILITY SERVICE

14. The County, upon payment of the dockage fee by the Lessee, agrees to furnish water (except during colder months, said months to be determined by the County). Water is to be conserved as much as possible.
15. Lessees are required to use an automatic shut off nozzle on all water hoses.
16. Shore power is available at each slip for an additional cost and is optional. Twenty-amp service is not separately metered and requires pre-payment for use on a six-month cycle.

Thirty-and fifty-amp service at specified slips is separately metered and requires a flat electrical access fee. Power consumed is billed by CCRP to the Lessee.

17. County reserves the right to reassign a slip or slips to accommodate the amperage requirements of larger vessels.
18. Twenty ampere, single phase, 125-volt receptacles other than those supplying shore power to boats are located on all piers. These receptacles are protected by ground fault circuit interrupters (GFI) and are intended for power tools and related use for boat repair and maintenance.

AT NO TIME CAN THE GFI RECEPTACLES BE USED AS A SHORE POWER SOURCE FOR APPLIANCES AND GENERAL VESSEL POWER NEEDS. Failure to comply with this restriction is grounds for cancellation of the Dockage Contract.

19. To utilize shore power, the Lessee must comply with the following minimum standards for connecting cables, adapters and plugs.
 - a) The connecting cables from ship to shore power, as provided by the Lessee, must be triple-wired, insulated, grounded and weather right cable of an appropriate gage to handle the service required.
 - b) Adapters of extension joints located in the areas subject to flooding or momentary submersion shall be of watertight design, as may be provided by a threaded, gasketed cover.
 - c) Shore power connection plugs must be weatherproof and the male twist lock type to provide a three-wire grounded connection.
 - d) Ship power receptacles should be weatherproof.
20. The Lessee is not entitled to a refund of electric service fees paid to the County in the event of service suspension as the result of the Lessee's action or non-compliance with the forementioned standards, or as the result of acts of God, pandemic, vandalism, or accident.
21. Electric or shore power cords shall not be plugged in during winter storage unless Lessee or one of Lessee's workmen is on board performing maintenance or repair (Fire Code violation)
22. Lighting along Marina piers is provided for safety and liability purposes. At no time is the Lessee permitted to turn off the light fixture because it is a perceived inconvenience.

AUXILIARY PARKING LOT USE

23. The Auxiliary lot is located on the corner of Poplar Neck and Choptank Road is not intended as a permanent storage facility for unused boats, trailers and other equipment.

Effective June 1, 2004, marine equipment that is not titled to the State of Maryland or Caroline County will be removed after 30 days. Written requests for permission to store such equipment beyond this period must be submitted to CCRP at 403 S. Seventh Street, Suite 226, Denton, MD 21629, or via the web at www.carolinerecreation.org.

MARINE SANITATION DEVICES

24. It is illegal to discharge raw sewage from a vessel anywhere in Maryland waters. If a vessel has an installed toilet, it must be equipped with an operable marine sanitation device (MSD). Vessels 65 feet and under must have a Type I, II or III MSD. All type I or II MSD's (that treat and discharge sewage) must have a certification label affixed by the manufacturer. "Y" valves are permitted, but when operating or moored in Maryland waters-specifically the Marina; the valve must be secured to prevent discharge of sewage. Use of a non-reusable wire tie, or padlock, or removing the valve handle are acceptable ways to secure the "Y" valve.
25. Vessels equipped with a Type I or II MSD are prohibited from releasing the treated sewage within the marina basin. Vessel operators are further encouraged to run dye tablets through their systems outside of the marina. If systems are operating properly, no dye will be visible.
26. Lessees and their guests are encouraged to use shore-side restrooms while docked at the Marina.
27. If the County receives a complaint regarding a suspected violation of the MSD requirement, the County can schedule an on-board inspection of the vessel with the vessel owner present. This inspection should be completed within 30 days of the complaint and shall verify compliance with the sewage handling requirements of the Maryland Boating Law.

GENERAL SAFETY AND CONSIDERATION PROCEDURES

28. The Rules of the Road and the Navigation Rules of the U. S. Coast Guard apply to all vessels in or approaching the Marina Basin. Vessels must reduce speed in the Basin so that the least possible wake is caused, and in no event shall speed exceed (6) knots per hour.

29. Noise must be kept to a minimum at all times. Lessees, their guests and other authorized persons shall not disturb the rights of others by unnecessary noise, rowdyism, profane language, etc., and must use discretion in the operation of generators, engines and other power equipment so as not to create unreasonable noise. CCRP shall determine, in its sole discretion, whether the noise is unreasonable and has the right to remove offenders at any time.
30. Discharging of firecrackers, firearms, and the like is strictly prohibited within the Basin.
31. Small children shall be properly supervised at all times and should wear Class II life jackets while on the Marina dock facilities.
32. No person is permitted to swim in the Marina basin except in the event of an emergency lifesaving procedure.
33. General/light maintenance of vessels is allowed at the Marina in the discretion of the Marina Supervisor. No painting is permitted on docks or piers. Any maintenance activity which could possibly harm the environment is not permitted. These practices include, but are not limited to, oil changes, external scraping, and hull painting. Lessees must notify the Marina Supervisor when workmen have permission to be aboard their vessels. Any work performed on vessels by outside contractors must be between the hours of 8:30 a.m. and 5:30 p.m. Monday through Friday.
34. No person shall dump or dispose of trash, garbage, gas, oil, bilge, or any other matter whatsoever within the Marina basin area. All rubbish/trash shall be disposed of in receptacles provided for that purpose in and about the harbor areas.
35. Recyclable materials shall be placed in the appropriate bins, located in the auxiliary parking lot.
36. The bulkhead shall be kept clear for loading and unloading only, and not for tie-ups, except in the discretion of the Marina Supervisor.
37. Walkways are to be kept clear at all times. Hoses, electrical cords and telephone cords should not cross piers or docks. Gas or charcoal grills and fuel tanks are not permitted on docks or piers. Grills may be used on shore at least 50' away from any watercraft, per the State Fire Marshal.
38. Pets are not permitted in the Marina unless on leash or in a cage. Lessees and their guests must clean up after their pets.
39. Laundering and drying of laundry on piers, docks, walkways and decks is not permitted.
40. Fish are not to be cleaned in the Marina.

41. Lessees shall keep their vessels in such condition that they do not become unsightly or dilapidated or reflect unfavorably upon the appearance standards maintained by the County. Decks of all vessels moored at the Marina shall be kept free of debris, bottles, laundry, papers, trash or unsightly materials at all times. Boat trailers, jet ski trailers, and all other personal items such as bikes, kayaks, firepits, and coolers are not to be stored on Marina property.
42. The posting of commercial advertising signs, solicitation of business and the sale of merchandise in the Marina is prohibited.
43. No dinghies, inflatable boats, tenders, or other watercraft or vessels may be moored within the Lessee's slip except for the vessel described in the Dockage Contract.
44. Air conditioners shall be turned off when the vessel is unattended.
45. Owners of sunken or sinking vessels will be notified by CCRP and given thirty days to repair or remove the vessel from the Marina. Failure to comply with this request will result in the removal of the vessel by CCRP. The owner may then be prosecuted by the State Department of Natural Resources for violation of the law relating to "Abandoned Vessels" and upon conviction, would be subject to a fine not exceeding \$1,000.00 in addition to the cost of boat removal, and/or imprisonment not exceeding six (6) months.
46. Only Lessees and their guests are permitted to be on the Marina docks after dusk.
47. Only Lessees and their guests are permitted to park in the Marina parking areas overnight when occupying their vessels.
48. Violations of these Rules and Regulations, whether by the Lessee, Lessee's guests, or persons authorized by Lessee to be on the Marina property, are grounds for cancellation of the Dockage Contract.

THE ABOVE RULES AND REGULATIONS WERE ADOPTED FEBRUARY 28, 1989, BY THE COUNTY COMMISSIONERS OF CAROLINE COUNTY, MARYLAND, BY RESOLUTION NO. 89-008. SUBSEQUENTLY AMENDED FEBRUARY 1993, FEBRUARY 2000, MARCH 27, 2001, FEBRUARY 2004, JANUARY 2006, AND JANUARY 2022.